

ABC Face To Face

April 20 & 21, 2018

Participant Timeline

Use the following timeline and checklist to assist you in your preparation for the upcoming Face to Face event.

Information regarding important **PRE-REGISTRATION WORK** has been posted for both Clergy Applicants and Church Search Committees. Please get started as soon as possible, so you are prepared to register when registration opens. You may download the information at:

<https://www6899.ssldomain.com/grr-reg/f2fweb/index.cfm>

Registration Fees:

Clergy Applicants—If your application is postmarked/submitted by Feb 23—your registration fee is \$75; *after Feb 23 it is \$90.*

Church Search Committees—If your registration is postmarked/submitted before Feb 23rd—your registration fee is \$99; *after Feb 23 it is \$125.*

Note: In addition to the registration fee, search committees will also be required to provide \$30 per committee member participating in the F2F Event which will cover meals/refreshments/hospitality expenses; the same applies to spouses who may attend the Event with clergy candidates.

Registration Opens: January 15, 2018

_____	February 23, 2018	Early Savings Registration Deadline (both Clergy applicants & Search Committees)
_____	March 14, 2018	<u>Clergy Application Final Deadline</u>
_____	March 21, 2018	<u>Church Registration Final Deadline</u>
_____	March 26, 2018	Registration Confirmations sent to participants by Registrar (Reminder best estimate of number of participants needed by Mar 27)
_____	March 27, 2018	Estimated participant numbers for event sent to Host Church by Registrar
_____	March 31, 2018	Preference Packets Mailed by this date; <i>NO REFUNDS of registration fee after packets mailed</i>
_____	April 6, 2018	Deadline for indicating number and names of committee members attending; includes clergy spouses attending as well; <i>NO REFUNDS of meals fee after this date</i>
_____	April 12, 2018	Preference information/forms due back to Registrar
_____	April 20 & 21, 2018	FACE TO FACE EVENT